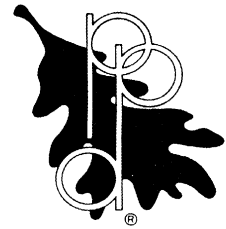


PEORIA PARK DISTRICT

CONSULTANT TO PROVIDE ANALYSIS AND GUIDANCE ON  
FOSSIL FUEL REDUCTION & ALTERNATIVE ENERGY  
OPPORTUNITIES - DISTRICT WIDE



PEORIA PARK DISTRICT  
PEORIA, ILLINOIS

REQUEST FOR PROPOSALS

PROJECT #24-527

DATE: JULY 11, 2024

PACKAGE # \_\_\_\_\_

REQUEST FOR PROPOSALS FOR:

**CONSULTANT TO PROVIDE ANALYSIS  
AND GUIDANCE ON FOSSIL FUEL REDUCTION & ALTERNATIVE  
ENERGY OPPORTUNITIES - DISTRICT WIDE**

PEORIA PARK DISTRICT  
PEORIA, ILLINOIS

**ARCHITECT:** N/A

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**OWNER:** PLEASURE DRIVEWAY AND PARK DISTRICT OF  
PEORIA, PEORIA, ILLINOIS

**TRUSTEES:** ROBERT L. JOHNSON, SR., PRESIDENT  
STEVE MONTEZ  
REAGAN LESLIE HILL  
LAURIE COVINGTON  
JOYCE HARANT  
TIM BERTSCHY  
ALEX SIERRA

**OWNER'S PROJECT MANAGER:** BECKY FREDRICKSON  
PLANNING, DESIGN AND CONSTRUCTION  
1314 N. PARK ROAD  
PEORIA, ILLINOIS 61604  
TELEPHONE: (309) 657-5274

**ADMINISTRATIVE STAFF:** EMILY CAHILL, EXECUTIVE DIRECTOR  
BRENT WHEELER, DEPUTY DIRECTOR  
MATT FREEMAN, SUPERINTENDENT OF PARKS  
KARRIE ROSS, SUPERINTENDENT OF FINANCE AND  
ADMINISTRATIVE SERVICES  
BECKY FREDRICKSON, SUPERINTENDENT OF PLANNING,  
DESIGN AND CONSTRUCTION  
SHALESSE PIE, SUPERINTENDENT OF HUMAN  
RESOURCES  
SCOTT LOFTUS, SUPERINTENDENT OF RECREATION

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Address all communications regarding this work to the Owner's Project Manager listed above.

**REQUEST FOR PROPOSALS - ADVERTISEMENT**

Sealed Proposals will be received by the Peoria Park District, Peoria, Illinois, hereinafter known as the Owner, for the following project:

Consultant to Provide Analysis and Guidance on Fossil Fuel Reduction  
& Alternative Energy Opportunities - District Wide  
Peoria Park District  
Peoria, IL

Sealed Proposals will be received until 1:00pm, Thursday, August 8, 2024, prevailing time, by the Owner, at the Park District Administrative Office, 1125 W. Lake Ave., Peoria, Illinois 61614. (The Board Room clock shall be the official time keeping device in respect to the proposal submission deadline.)

An electronic file including Proposal Documents is available at [www.peoriaparks-planning.org](http://www.peoriaparks-planning.org) at no charge. Plans, Specifications and Interpretations for this project may be examined and/or obtained at the Design and Construction Department, Bradley Park Equipment Service Center, 1314 N. Park Road, Peoria, IL 61604. Telephone (309) 686-3386.

The Peoria Park District reserves the right to reject any or all proposals or to waive any informalities.

PLEASURE DRIVEWAY AND PARK DISTRICT  
OF PEORIA, ILLINOIS

BY: ROBERT L. JOHNSON, SR., President

BY: ALICIA WOODSWORTH, Secretary

**PEORIA PARK DISTRICT  
PEORIA, IL**

**REQUEST FOR PROPOSALS  
CONSULTANT TO PROVIDE ANALYSIS AND GUIDANCE ON FOSSIL  
FUEL REDUCTION & ALTERNATIVE ENERGY OPPORTUNITIES  
DISTRICT WIDE**

**PURPOSE:**

The purpose of this Request for Proposals (“RFP”) is to solicit proposals from qualified consulting firms or individuals (“Consultant”) to provide technical assistance to the Peoria Park District (“PPD”) in identifying, prioritizing, and sequencing viable and impactful projects and purchases that reduce the PPD’s reliance on fossil fuels through the use of base and bonus incentives available through the Inflation Reduction Act (“IRA”) and other grant and funding opportunities.

**BACKGROUND:**

About the Peoria Park District:

The oldest Park District in Illinois, the Peoria Park District (officially the Pleasure Driveway and Park District of Peoria, IL) was formed in 1894, and today encompasses close to 9,000 acres of land. Within that acreage, the Peoria Park District has 10 major parks, 20 neighborhood parks, several recreation centers, numerous buildings, and a significant amount of conservation land.

In recent years, the PPD has completed several building energy audits, established strategic pillars as guidance for the District concerning environmental conservation, installed rooftop solar, purchased battery powered maintenance equipment and hybrid vehicles, and continues to strive to do more.

**SCOPE OF WORK:**

1. Assessment of the PPD’s current energy consumption, holistically, as well as by location.
2. Work with staff to create a summation of PPD’s current and past efforts to reduce reliance on fossil fuels.
3. Conduct on-site visits to all relevant locations to assess existing infrastructure, energy usage patterns, and potential for renewable energy integration.
4. Analyze data and information gathered to identify viable opportunities for renewable energy deployment.

5. Evaluate the financial viability and return on investment for each proposed initiative.
6. Consider creative approaches to maximize impact and advocate for renewable energy efforts locally and regionally.
7. Provide recommendations for integrating renewable energy into long-term organizational plans, taking in to account financial sustainability and advocacy goals.
8. Provide list of IRA incentives (both base and bonus incentives) available to non-profits/units of local governments similar to the PPD.
9. Identify other grants and funding streams available that have the potential to work in conjunction with the IRA incentives.
10. Work with staff to identify commodity purchase needs as well as capital project needs to find opportunities for PPD to benefit from the IRA and other grants in completing these purchases/projects (on-site solar, wind, EV charging, purchase of EVs and clean energy equipment, other clean energy technology, etc...).

## **DELIVERABLES:**

The Consultant will deliver the following within 6 months of award:

- Comprehensive assessment report outlining findings, opportunities, and prioritized recommendations.
- Financial analysis and projections for proposed renewable energy initiatives.
- Presentation of findings and recommendations to appropriate staff and Park Board committees.

## **PROPOSAL SUBMISSION INFORMATION:**

Interested consultants should submit their proposals by 1:00pm (CT), August 8, 2024.

Proposals shall be delivered in a clearly marked envelope to:

Peoria Park District  
Noble Center  
“Consultant – Alternative Energy”  
1125 W. Lake Ave.  
Peoria, IL 61614

Proposals shall include:

- Company profile and relevant experience OR Resume/Vitae.
- Proposed methodology and approach for conducting the assessment.
- Detailed timeline and project plan.

- Proposed budget, including any anticipated expenses.
- References from previous clients/projects.

For inquiries and submission of proposals, please contact Becky Fredrickson at [rfredrickson@peoriaparks.org](mailto:rfredrickson@peoriaparks.org) or 309-657-5274.

### **PROPOSAL REVIEW & AWARD:**

Proposals will be evaluated based on the following criteria:

- Experience and expertise in renewable energy assessment and strategic planning
- Demonstrated understanding of the project objectives and scope
- Proposed methodology and approach
- Budget considerations
- Overall suitability and fit for the project

### **ADDITIONAL INFORMATION:**

The selected consultant will be required to sign a confidentiality agreement.

Peoria Park District reserves the right to reject any or all proposals received.

This RFP does not commit Peoria Park District to award a contract.

All costs associated with proposal preparation and submission shall be the responsibility of the consultant.