



PLEASURE DRIVEWAY and PARK DISTRICT of PEORIA, ILLINOIS

Planning, Design and Construction Division ▪ 1314 N. Park Road
Peoria, IL 61604 ▪ Phone (309) 686-3386 ▪ Fax (309) 686-3383

April 30, 2014

Request For Quote **Exterior Painting** **Sommer Park Day Camp Facilities**

The Peoria Park District is soliciting written quotes for the removal of the existing coat of paint and applying a new coat to the Sommer Park Day Camp Facilities.

Please note that the prevailing rate of wage for the Peoria area shall be paid for each craft or type of worker needed to execute this project or perform this work as required by the State of Illinois Department of Labor.

Contractor is responsible for field verifying all measurements. Please contact Zach Terry at 686-3386 if you have any questions. The Day Camp building can be viewed at any time prior to the quote deadline by contacting the Sommer Park Manager Tom Miller at 309-691-6295 to schedule an appointment.

Deadline:

Please submit written quotes by Thursday, May 15, 2014 at 2:00 p.m.. Quotes may be delivered, mailed, faxed, or emailed (zterry@peoriaparks.org) to the Planning Offices at the address above.

General Description and Scope of Work:

The intent of this project is to remove existing paint by power washing the surface, priming the bare substrate, and applying two coats of acrylic latex paint in color of owner's choice. The scope of this project includes the classroom building, the canopy building, and the restroom building. Due to day camp activities, actual painting shall take place between August 8, 2014 and August 29, 2014.

Administrative Requirements

We are required by State law and Park Board policy to request the following to be submitted with quote. Unfortunately, Quotes submitted without this information are considered incomplete and ineligible for award. All forms noted in this section are available from the Planning Department website at <http://www.peoriaparks-planning.org/forms.html>. If needed, these forms may be faxed or emailed to you for your use.

1. EEO Certification – A completed Certificate of Equal Employment Opportunity Compliance must be submitted with quotes if not currently approved.
2. Workforce Profile – A completed Workforce Profile must be submitted if not currently approved.
3. Sexual Harassment Policy – A sexual harassment policy must be submitted for approval if not currently on file.

PEORIA PARK BOARD

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4. W-9 Taxpayer Identification Form: Bidder must complete and sign the W-9 form.
5. Substance Abuse Prevention Program Certification – Submit form with appropriate section completed. If Part B of the form is completed, your company's Substance Abuse Policy must be submitted for approval.
6. Certification of Safety Compliance – A completed certification of safety compliance must be submitted.
7. Illinois Drug Free Workplace Certification – A completed Illinois Drug Free Workplace Certification (form attached) must be submitted.

Required forms after Award is made before work can begin:

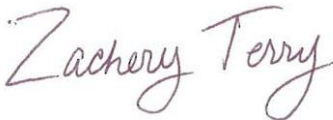
1. Insurance Requirements: A Certificate of Insurance and Endorsement with a minimum of one million (\$1,000,000) of liability coverage, naming the Peoria Park District as Additional Insured, will be required, before work begins. Verification that all employees who will be working at the site are currently covered by Workers Compensation Insurance will also be required.

Forms to be submitted with project closeout and pay requests:

1. Certified Payroll – Prevailing wage is required for this job. A certified payroll form must accompany all requests for payment.
2. Weekly Workforce Reports – Contractor shall submit completed Weekly Workforce Report for each week until project is completed.

Thank you for your quote! If you have any questions, please give me a call.

Sincerely,



Zachery Terry
Planner

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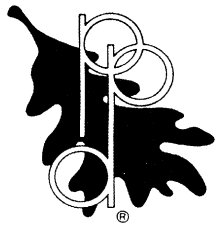
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QUOTE FORM

PEORIA PARK DISTRICT
SOMMER PARK DAY CAMP EXTERIOR PAINT

ITEM	TOTAL COST
Base Quote #1 – Classroom Building including CMU, door frames, fascia, and soffit	\$
Base Quote #2 – Canopy ceiling and columns	\$
Base Quote #3 – Restroom Building including CMU, fascia, soffit, and doors	\$

**THE UNDERSIGNED CERTIFIES THAT THIS QUOTATION IS IN ACCORDANCE WITH
PEORIA PARK DISTRICT SPECIFICATIONS.**

QUOTE SUBMITTED BY:

Company Name

Address City State Zip

Telephone Number Fax Number

Signature Title Date

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