



PLEASURE DRIVEWAY and PARK DISTRICT of PEORIA, ILLINOIS

Planning, Design and Construction Division ▪ 1314 N. Park Road
Peoria, IL 61604 ▪ Phone (309) 686-3386 ▪ Fax (309) 686-3383

October 3, 2013

Request For Quotes

Clerestory Window Repair and Maintenance – Lead Paint Removal Lakeview Center

The Peoria Park District is soliciting written quotes for the maintenance and repair of the clerestory windows on the Lakeview Center building (former Lakeview Museum of Arts and Sciences).

This project is being re-quoted because testing has determined that there is lead present in the existing paint to be removed. If you have previously submitted a quote for this project, you do not have to resubmit the forms found under the “Administrative Requirements” section of this document.

Please note that the prevailing rate of wage including benefits for the Peoria area shall be paid for each craft or type of worker needed to execute this project or perform this work as required by the State of Illinois Department of Labor.

Contractor is responsible for field verifying all measurements. Please contact Michael Friberg or Rebecca Fredrickson at 686-3386 if you have any questions. The project site can be viewed during normal business hours.

Deadline:

Please submit written quotes by Friday, October 11, 2013 at 2:00 p.m.. Quotes may be delivered, mailed, faxed, or emailed (mfriberg@peoriaparks.org) to the Planning Offices at the address above.

General Description and Scope of Work:

- A. General: This project's intent is to remove existing loose paint, re-caulk, and repaint the exterior windows and window trim of the clerestory windows on the Lakeview Center building. Workers shall take appropriate precautions for dealing with lead paint removal, including the wearing of appropriate protective suits, booties, gloves, and respirators as needed. All existing lead paint removed shall be HEPA vacuumed or otherwise safely contained and disposed of legally off-site.
- B. Products:
 - a. Caulk: white tinted 100% silicone. It is not necessary to paint over the caulk once applied.
 - b. Primer: Sherwin Williams Exterior Latex Wood Primer. Color to be white.
 - c. Paint: Sherwin Williams A-100 Exterior Latex Satin A-82 Series. Color to be white.

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- d. Paint and Primer: Pratt and Lambert Paints, and Benjamin Moore & Co. paints and primers of an architectural grade may be substituted, with the provision that primer and paint shall be by the same manufacturer, or listed as compatible by the topcoat paint manufacturer.
- C. Execution:
- a. Remove all loose paint and loose caulking from wood window frame and trim.
 - b. Caulk and paint that is soundly adhered to the wood frame or glass may be left in place.
 - c. Paint wood trim with an exterior primer and a single top coat of latex paint. Color to be white.
 - d. Caulk entire perimeter of each window with a white tinted silicone caulk.
 - e. Clean up paint splatters and debris from roofing and windows.

Administrative Requirements

We are required by State law and Park Board policy to request the following to be submitted with quote. Unfortunately, Quotes submitted without this information are considered incomplete and ineligible for award. All forms noted in this section are available from the Planning Department website at <http://www.peoriaparks-planning.org/forms.html>. If needed, these forms may be faxed or emailed to you for your use.

1. EEO Certification – A completed Certificate of Equal Employment Opportunity Compliance must be submitted with quotes if not currently approved.
2. Workforce Profile – A completed Workforce Profile must be submitted if not currently approved.
3. Sexual Harassment Policy – A sexual harassment policy must be submitted for approval if not currently on file.
4. W-9 Taxpayer Identification Form: Bidder must complete and sign the W-9 form.
5. Substance Abuse Prevention Program Certification – Submit form with appropriate section completed. If Part B of the form is completed, your company's Substance Abuse Policy must be submitted for approval.
6. Certification of Safety Compliance – A completed certification of safety compliance must be submitted.
7. Illinois Drug Free Workplace Certification – A completed Illinois Drug Free Workplace Certification (form attached) must be submitted.

Required forms after Award is made before work can begin:

1. Insurance Requirements: A Certificate of Insurance and Endorsement with a minimum of one million (\$1,000,000) of liability coverage, naming the Peoria Park District as Additional Insured, will be required, before work begins. Verification that all employees who will be working at the site are currently covered by Workers Compensation Insurance will also be required.
2. Bonds: For all quotes exceeding \$5,000.00, a Performance and a Labor and Materials Bond (forms attached), each in the amount of the awarded quote, will be required.

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Forms to be submitted with project closeout and pay requests:

1. Certified Payroll – Prevailing wage is required for this job. A certified payroll form must accompany all requests for payment.
2. Weekly Workforce Reports – Contractor shall submit completed Weekly Workforce Report for each week until project is completed.

Thank you for your quote! If you have any questions, please give me a call.



Michael Friberg, RLA, ASLA
Planner III

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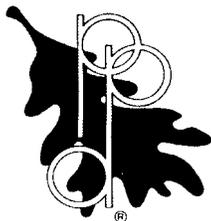
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QUOTE FORM

PEORIA PARK DISTRICT
Clerestory Window Repair and Maintenance
Lakeview Center

ITEM	COST
QUOTE: Maintenance and repair of clerestory windows on Lakeview Center, including all materials and labor paid for at the appropriate prevailing wage rate.	\$

THE UNDERSIGNED CERTIFIES THAT THIS QUOTATION IS IN ACCORDANCE WITH PEORIA PARK DISTRICT SPECIFICATIONS.

QUOTE SUBMITTED BY:

Company Name

Address City State Zip

Telephone Number Fax Number E-Mail

Signature Title Date

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